



**SAINT MICHAEL CATHOLIC SCHOOL  
COMPUTER USE AGREEMENT**

Computers are very useful tools in today's world. They are also very expensive and complicated pieces of machinery. In order for our school to provide and maintain the computers for all our students and teachers to use, the following policies and rules will apply:

1. All equipment is to be treated with respect. Handle gently.
2. The only software allowed in the computer lab is that which is purchased by the school. This will prevent viruses on the computers.
3. Students assigned to a given computer station in the computer lab will keep their hands only on that one workstation.
4. Students are not to change settings on any machine unless told to do so by the teacher.
5. Any typewritten material or artwork created on the computers will be in good taste.
6. The Internet will be used for the following purposes only;
  - a. No e-mail - for research purposes only
  - b. With teacher's specific permission
  - c. Under direct teacher supervision
7. Students who do not comply with any of these policies or rules may lose the privilege of using the computers for a period of time to be determined by the teacher and principal.

**I HAVE READ AND AGREE TO ABIDE BY THE ABOVE STATED POLICIES AND RULES**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Student (Print Name)

\_\_\_\_\_  
Parent/Guardian (Print Name)

\_\_\_\_\_  
Student Grade

\_\_\_\_\_  
Date

**PLEASE RETURN SIGNED SHEET TO SCHOOL OFFICE.**  
**NOTE: STUDENT WILL NOT BE ALLOWED TO USE A COMPUTER UNTIL THIS SHEET IS RETURNED, SIGNED BY PARENT/GUARDIAN. THANK YOU.**